

FANNIN COUNTY SUBDIVISION COMMITTEE

4/27/2022 Meeting Minutes

THE STATE OF TEXAS, COUNTY OF FANNIN

On Wednesday, April 27, 2022, the Fannin County Subdivision Committee held a public meeting after public notice was posted on April 22, 2022 at 11:49 am with the following board members being present:

Board members present:

A.J. Self

Jarrett Tucker

Matt Simpson

Laura Robinson

Di Hopkins

Guests & others present: Maureen Handerson, Lisa Loiselle, Michelle Case

1. **Call to Order / Establish Quorum;** Commissioner A.J. Self, Chair, called the meeting to order at 9:06 a.m. Quorum established.
2. **Introductions; None**
3. **Public Forum; None**
4. **Approve Meeting Minutes from 3/30/2022**
Motion: Jarrett Tucker 2nd Di Hopkins Passed 5-0
5. **Discussion consideration and action regarding: Update Sub Division Handbook- Commissioner A.J. Self**
Discussion: Michelle Case needed the requirements necessary for the RFQ for engineers to update the Subdivision regulations: Licensed Engineers are a requirement; subdivision Regulation updating experience would also be preferable, cost and time frame for the work also needs to be included.
6. **Discussion, consideration and action regarding Sub-commission Bylaws – Commissioner A.J. Self**
Discussion: There needs to be a running record of when a person is added to the Board and how long their term is. If people have to be replaced it would be good to stagger new people coming in so that there are experienced people on the board.
A question was asked if the three permanent spots, District Attorney, County Clerk and Subdivision Director, or their designee are legally able to vote, it was thought that they should be able to vote.
For the minutes to be maintained by the County Clerks office the Subdivision Board Secretary must retain the minutes in the office and upload them to the County websites appropriate pages.
Action: Di Hopkins to retain hard copies and up load the agendas and minutes to the web site.
Motion: Matt Simpson 2nd Jarrett Tucker Passed 5-0

7. **Discussion, consideration and action regarding approve protocol –AJ Self**
Discussion: It was noted that the protocol and letters were approved in Commissioners Court.

8. **Discussion, consideration and action regarding New subdivision topic in county –AJ Self**
Discussion: A County can go above state requirements concerning Subdivision regulations but not below, Matt Simpson said he had done research and found that County Commissioners are not bound by state requirements.

9. **Set next subdivision committee regular meeting;**
May 25th 2022, 9:00am. Motion: Jarrett Tucker 2nd Di Hopkins Motion passed 5-0

10. **Adjourn; 9:39 am**
Motion: Jarrett Tucker, 2nd Matt Simpson. Motion passed 5-0.

The above and foregoing represents true and correct minutes of the Fannin County Subdivision Committee meeting that was held on April 27, 2022 at 9:04 a.m.

ATTEST:



Di Hopkins - Director
Fannin County Development Services